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§ 38.01 CREATION.

(A) There are hereby created the following non-elected city offices.

- (1) Chief of Police.
- (2) City Administrator.
- (3) City Attorney.
- (4) City Clerk.
- (5) Alcoholic Beverage Control Administrator.
- (6) Fire Chief.

(B) The powers and duties of the offices designated in division (A) above are set out in §§ 38.02 through 38.08.

(Ord. passed 12-23-80; Am. Ord. passed 2-8-82; Am. Ord. passed 5-24-82; Am. Ord. 22:2006, passed 8-17-06; Am. Ord. 12:2011, passed 4-11-11)

§ 38.02 CHIEF OF POLICE.

The Chief of Police shall supervise police personnel; perform administrative duties within the scope of his or her office; and enforce the laws of the United States, the Commonwealth of Kentucky, and the city ordinances. He or she shall attend, by his or her presence or that of a subordinate, all sessions of City Council. Bond is placed at ten thousand dollars (\$10,000).

(Ord. passed 12-23-80; Am. Ord. 22:2006, passed 8-17-06; Am. Ord. 12:2011, passed 4-11-11)

Cross-reference:

Police department, see Ch. 32

§ 38.03 CITY ADMINISTRATOR.

The duties of the city administrator shall be those set out in § 36.01.

(Ord. passed 12-23-80; Am. Ord. passed 2-8-82; Am. Ord. 9-94, passed 3-14-94; Am. Ord. 22:2006, passed 8-17-06; Am. Ord. 12:2011, passed 4-11-11)

§ 38.04 CITY ATTORNEY.

The City Attorney shall attend all meetings of the City Council, advise the Council in all matters of litigation for legal proceedings, and perform any other duties of a legal nature for the city. In case the City Attorney cannot be present at a Council meeting, he or she will have an attorney present to advise the Council.

(Ord. passed 12-23-80; Am. Ord. 22:2006, passed 8-17-06; Am. Ord. 12:2011, passed 4-11-11)

§ 38.05 CITY CLERK.

The duties of the city clerk shall be those set out in §§ 37.01 - 37.02.

(Ord. passed 12-23-80; Am. Ord. 9-94, passed 3-14-94; Am. Ord. 22:2006, passed 8-17-06; Am. Ord. 12:2011, passed 4-11-11)

§ 38.06 ALCOHOLIC BEVERAGE CONTROL ADMINISTRATOR.

(A) The duties of the City Alcoholic Beverage Control Administrator is hereby assigned to any presently established city office, this assignment to be made by the Mayor in his or her discretion.

(B) Prior to assuming the duties as City Alcoholic Beverage Control Administrator, the person appointed by the Mayor shall take the oath prescribed in Section 228 of the State Constitution, and shall execute a bond with a good corporate surety in the penal sum of not less than five thousand dollars (\$5,000), the cost of the bond to be borne by the city.

(C) The Office of City Alcoholic Beverage Control Administrator shall have all of the powers, duties, privileges and responsibilities granted and assigned to it by KRS Chapters 241, 242, 243 and 244.

(D) The city officer assuming the duties of City Alcoholic Beverage Control Administrator shall be paid in the amount established by the budget ordinance, in addition to any other compensation currently paid as compensation for his or her services.

(Ord. passed 5-24-82; Am. Ord. 22:2006, passed 8-17-06; Am. Ord. 12:2011, passed 4-11-11)

§ 38.07 RESERVED.§ 38.08 FIRE CHIEF.

The Fire Chief is responsible for fire protection, fire prevention, and any other hazards to life and property within the municipal limits of the city. He or she shall direct and control fire suppression operations and investigate their cause. He or she shall have

access to and the use of all fire hydrants and water sources within the municipal limits for the purpose of extinguishing fires. He or she shall have control over the building, hose, engines, and other equipment provided for the Fire Department. The Fire Chief shall be responsible for all expenditures and direct the operations of the members of the Fire Department in the discharge of their duties. He or she shall preside at all regular and special meetings of the Fire Department, preserve order, and decide all points of order that may arise. He or she shall further perform any other duties as the city shall, by ordinance, prescribe. In case the Fire Chief cannot be present at a Council meeting, he or she shall have a subordinate present.

(Ord. passed 12-23-80; Am. Ord. 22:2006, passed 8-17-06; Am. Ord. 12:2011, passed 4-11-11)

Cross-reference:

Duties of fire chief, see § 33.04

§ 38.09 OATH.

The offices described in §§ 38.02 through 38.08 shall take the constitutional oath.

(Ord. passed 12-23-80; Am. Ord. 22:2006, passed 8-17-06; Am. Ord. 12:2011, passed 4-11-11)

§ 38.10 BOND; COMPENSATION.

(A) The bond of the city offices described in §§ 33.02 through 33.08 is as follows:

(1) Chief of Police	\$10,000
(2) City Administrator	None
(3) City Attorney	None
(4) City Clerk	5,000
(5) Alcoholic Beverage Control Administrator	5,000
(6) Fire Chief	None

(B) Compensation for the offices described in §§ 33.02 through 33.08 shall be set by the budget ordinance.

(Ord. passed 12-23-80; Am. Ord. passed 2-8-82; Am. Ord. passed 5-24-82; Am. Ord. 22:2006, passed 8-17-06; Am. Ord. 12:2011, passed 4-11-11)