

City of Morehead Reopening Plan and Business Guidance



Introduction

The year of 2020 has created unprecedented times for not only our community but for the entire world. We find ourselves in the middle of a global pandemic. Times like these force communities to find the ability to adapt and be flexible. It is the commitment of the City of Morehead to continue to streamline guidance for individuals, families, businesses and organizations. The City of Morehead shares the vision to be the backbone of a vibrant and livable community.

Though we find ourselves in a unique situation each department within the City continues to work daily to follow guidance from the Governor and Centers for Disease Control. In this document you will find the City of Morehead's plan for reopening and finding our new normal.

This document will address city services, city departments, business guidance, tourism, utilities and general information as it relates to our community moving forward during the COVID-19 pandemic. The City of Morehead is dedicated to this community, its residents and businesses. We are here to make this transition for reopening as accommodating as possible. As a City we are here to answer your questions and provide feedback. We will continue to work together while moving Morehead forward.

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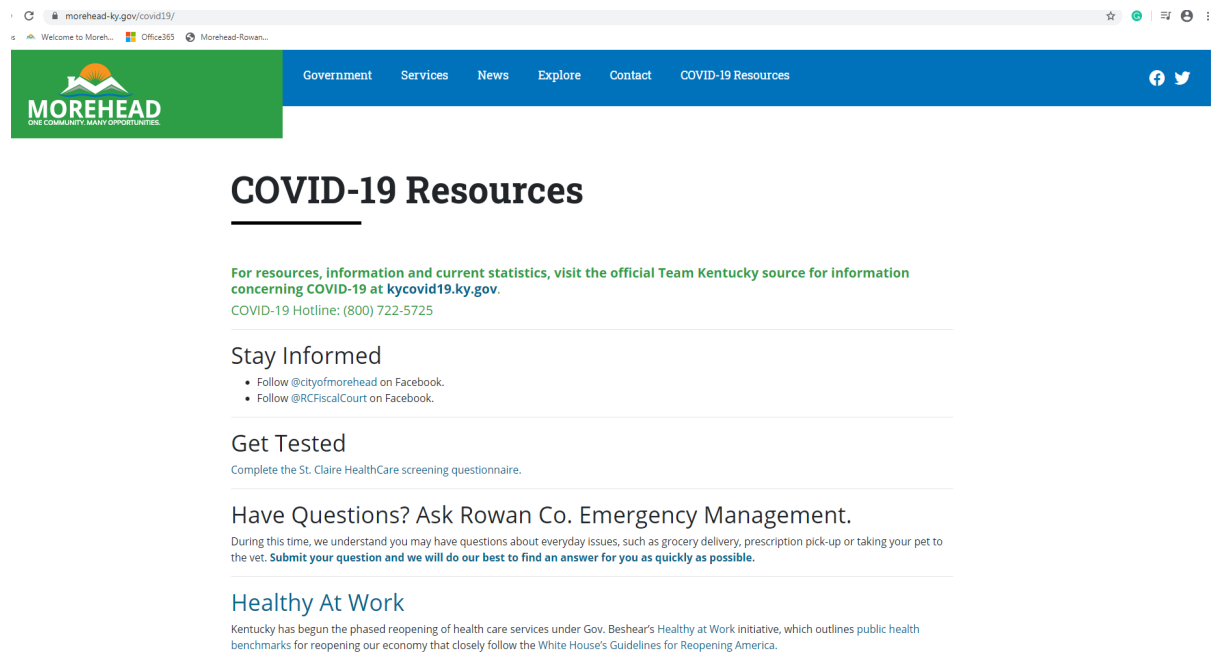
City Services

The City of Morehead has implemented resources for the public to utilize during the COVID-19 pandemic. The website www.morehead-ky.gov/covid19 contains information about business hours, delivery and curbside business options, and testing information. This page of the City website has information streamlined from the Rowan County Emergency Operation Center. Resources regarding *Healthy at Work* and *Healthy at Home* are also

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available on this page. Food assistance and unemployment resources are available to give citizens who are experiencing hardships resulting from COVID-19. We have compiled a list of foodbanks and food assistance programs for the public.



Morehead Utility Plant Board

The Morehead Utility Plant Board (MUPB) is considered essential, as such they will continue operating under the emergency standard operating procedures. The lobby will remain closed to the public until the state emergency order has been lifted. They will continue to schedule visitors by appointment only. Once the emergency order has been lifted, MUPB will be fully restored to business as usual. The drive thru service is available Monday-Friday 8 a.m. to 4 p.m. A night deposit box is available, and bills can be paid online at <https://mupb.able-soft.com:10181/Default.aspx> or via phone at 606-784-5538. MUPB will continue to work with customers on account payments, please contact them to make payment arrangements.

Parks and Recreation

Shelters will be available to the public as rentals beginning on June 1, 2020. A first come first serve policy will remain in effect when the shelters are not reserved. In using the shelters, patrons shall maintain appropriate social distancing requirements as well as the numbers permitted for a gathering recommended by the State. Guidance on large group

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gatherings and community events can be found at

<https://www.cdc.gov/coronavirus/2019-ncov/community/large-events/index.html>.

Shelters may be reserved through the Parks and Recreation office at 784-8686 ext. 1. All shelter areas will be disinfected three times daily (8 a.m., 1p.m., 3 p.m.) by City employees. Shelters will also be disinfected prior to, and after all reservations.

Sheltoewee Falls Splash Pad will be closed for the summer of 2020 or until further notice. All playgrounds are currently closed and will be re-evaluated every two weeks beginning June 15, 2020. The Laughlin Health Building reservation rooms, Peggie's Place and the Carl Perkins Center will remain closed to the public and will be re-evaluated on July 1, 2020. Summer Day Camp will be closed for the 2020 summer.

The Morehead Parks and Recreation Programs staff is closely watching state recommendations, as well as community feedback regarding all youth baseball and softball leagues. As recommendations continue to change, our staff will re-evaluate leagues beginning June 1, 2020 and a final decision will be made before June 15, 2020.

Public Works

Protection of our employees and citizens remains a priority in the Public Works Department. At this time the office is open by appointment only. If you have questions, need to report a pothole, safety concern, etc., you may call 606-784-4503. If you feel the need to approach a Public Works employee while they are working, please maintain the appropriate social distancing and wear a mask. The following list are steps that have been taken to ensure safety of the employees and citizens:

- Limiting our services to "Public Safety" only
- Limiting employees to one person per vehicle
- Providing employees as much personal protective equipment (PPE) as possible
- Providing employees supplies to disinfect their vehicle during the workday
- Keeping the office facility disinfected by cleaning multiple times each day
- Employees are on "auto lunch" so they can take their lunch break alone without having to come to the garage and use the timeclock to minimize interaction of multiple people in one area
- Employees are clocking in and out for work one person at a time at the start and end of each workday
- Employees practice "social distancing" at our facility and on the job
- Spring cleanup has been postponed until further notice

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Services we are providing currently include:

- Garbage collection
- Roadside trash removal and mowing
- Street sweeping
- Patching potholes
- Keeping street signs in place and unobstructed
- Fixing trip hazards in our sidewalks
- Continuing weekly “extra trash pickup” service to ensure no unsafe items are sitting in front of residences and businesses. Call 606-784-8585 for additional pickup request
- Maintaining and servicing Public Works vehicles and equipment
- Maintaining and servicing emergency vehicles for the City and Rowan County
- Providing maintenance and repairs to all City buildings
- Keeping employees and equipment ready to respond to any weather emergencies that may occur, day or night

Police Department

The Morehead Police Department has played a critical role in providing safety during the COVID-19 pandemic. The lobby of the Morehead Police Department will remain closed to the public and opened by appointment only. All visitors are requested to wear a mask upon entering the facility. All other COVID-19 precautions advised by the CDC and state will remain in place, including the wearing of masks, maintaining social distancing and the cleaning of the facility and vehicle. The breakroom will be limited to occupancy based on the size. Additionally, we will be taking temperatures of our employees daily and asking anyone with a temperature of 99 degrees or above to remain at home.

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Fire Department

The Morehead Fire Department Fire Stations will not be open to the public until further notice. This is ensuring the safety of the fire employees and volunteers as they continue to serve the front line and have immediate contact with the public. Our Volunteer Firefighters are on call 24/7/ The City employed Firefighters are on duty Wednesday through Sunday, 8 a.m. to 4 p.m. while staffing a three-man engine company. The Morehead Fire Department Volunteers remain active and vigilant responding to emergency calls. Employees shall wear masks while on duty and in shared spaces. Further, temperatures shall be taken and anyone with a temperature of 99° or higher will be asked to go home.

City Hall

City Hall staff have continued to work through the course of COVID-19. Effective June 1, 2020, the public will be permitted in City Hall by appointment only. Masks will be required, and social distancing guidelines must be followed. All employees are wearing masks during this time when in shared spaces. Further, temperatures will be taken when employees report to work and anyone with a temperature of 99° or higher will be asked to go home. All staff are available by phone and email during normal business hours. Please note that employees will continue to be here to serve our citizens.

Tourism

The Commission continues to keep the Morehead Conference Center, Rowan County Arts Center and Morehead Visitor Center closed to the public. These facilities are being staffed by two employees. The Commission will evaluate further actions as we move toward June and July. Currently, there are no plans to open until July 1, 2020, pending the Governor's permission. All full-time furloughed staff will return to work on July 6, 2020. Additional information will be available following each Tourism Commission meeting which falls on the last Thursday of each month.

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Business Guidance

The City of Morehead will follow the guidance of the State's recommendation of *Healthy at Work*. State guidance is included in this document. The City of Morehead will work with restaurants to insure restaurants are in compliance with the Governor's spacing and density guidelines if setting up seating in parking lots and outdoor property of the business or as permitted by the property owner. The serving of alcoholic beverages outdoor falls under the jurisdiction of the health department and Bureau of Alcohol Beverage Control. If you would like to implement outdoor seating for your restaurant, please contact the City Planner at 606-784-4376 for submission. Further, the City will work with all businesses and retail as permitted by law in reopening.

For specific information on business guidance please click on the type of business that applies to you.

May 11, 2020:

- [Office-Based Businesses \(50%\)](#)
- [Pet Grooming / Boarding](#)
- [Photography](#)
- [Vehicle or Vessel Dealerships](#)

May 20, 2020:

- [Funeral and Memorial Services](#)
- [Retail](#)

May 22, 2020:

- [Restaurants: 33% Capacity + Outdoor Seating](#)
- [Groups of 10 people or fewer](#)

May 25, 2020:

- [Barbershops/Cosmetology/Hair Salons](#)
- [Massage Therapy](#)
- [Nail Salons](#)
- [Tanning Salons](#)
- [Tattoo Parlors](#)

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The following guidance links will be added as they are published by State government.

June 1, 2020:

- Fitness Centers
- Movie Theaters

June 11, 2020:

- Kentucky Horse Park
- Kentucky State Park Campgrounds

June 15, 2020:

- Some Childcare
- Youth Sports (low touch and outdoors)

July 1, 2020:

- Bars
- Groups of 50 people or fewer

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Contacts

- Mayor – Laura White-Brown, 606-207-8111
- Parks and Recreation Director -Matt Hamilton, 606-784-8686
- Public Works Director – Greg Jones, 606-784-4503
- Police Chief – Derrick Blevins, 606-784-7511
- Fire Chief – Jeff Anderson, 606-780-7773
- City Clerk – Crissy Cunningham, 606-207-5007
- City Attorney – Joyce Stevens, 606-207-6261
- City Planner - Rodney Fouch, 606-207-6036
- Morehead Utility Plant Board Director – Holly McGrath-Rosas, 606-784-5538
- Morehead Rowan County Tourism Director – Joy Brown, 606-780-4342