

**City of Morehead  
Minutes of  
Regular Meeting of Board of City Council  
June 12, 2023 6:00 PM  
Morehead Police and 911 Facility 309 West Mian Street Conference Room**

The Board of City Council of the City of Morehead, Kentucky met in regular session on June 12, 2023 at 6:00 PM in the Morehead Police and 911 Facility 309 West Mian Street Conference Room.

**1. Call to Order**

Mayor Laura White-Brown called to order the May 8, 2023, regular called meeting of the Board of City Council at 6:00pm

**2. Pledge of Allegiance**

All in attendance recited the Pledge of Allegiance.

**3. Attendance**

Present Council Members:

Dr. Yvonne Baldwin  
Ms. Jan Bishop  
Ms. Beth Ousley  
Mr. David Perkins  
Dr. Edna Schack  
Mr. Jim Tom Trent

**4. Minutes of Previous Meeting:**

**4.a. May 8, 2023**

**Motion Passed:** Motion to approve the meeting minutes from May 8, 2023, regular scheduled meeting, passed with a motion by Ms. Beth Ousley and seconded by Ms. Jan Bishop.

Dr. Yvonne Baldwin	Yes
Ms. Jan Bishop	Yes
Ms. Beth Ousley	Yes
Mr. David Perkins	Yes
Dr. Edna Schack	Yes
Mr. Jim Tom Trent	Yes

**9. Public Comments**

**9.a. Sharon Jackson- Discussion Regarding Battson Oates Future Improvements**

Ms. Sharon Jackson first thanked the city for the area at Battson Oates; she then discussed the future improvements she would like to see in the area, including sunshades and appropriate

restrooms. It was also discussed that some of the bands were louder than others. Mayor White-Brown noted that the city has some decibel readers and that it could be looked at and possibly set a level that would be good. Mayor White-Brown reported that the city still has a contract with Element Designs for improvements and that they are just currently in a holding pattern. Mayor White-Brown also reported that there have been several planning meetings regarding restrooms and shading in the Battson Oates area.

## **5. Mayor's Report**

## **6. Future Growth/Development/Projects for The City**

Mr. Rodney Fouch reported on Future Growth/Development/Projects for the city. Mr. Fouch reported that there was about the normal number of permits and the alcohol permits are ramping up due to the expiration date being the end of June. Mr. Fouch also reported that the First Street project is making a lot of progress. Mr. Fouch also reported regarding a new adult training facility, new car washes, a 40-unit apartment complex and the progress of the new ambulance building. Mr. Rodney Fouch also reported that if you can show up at the Morehead Conference Center on June 23<sup>rd</sup> to hear our new potential Licking Valley River Basin Coordinator, Brian Storz, PHD discuss ideas to help flooding mitigation.

## **7. Ratification of Payment of Monthly Bills/Statements**

**Motion Passed:** Motion to ratify payment of the monthly bills and statements passed with a motion by Ms. Edna Schack and seconded by Ms. Jan Bishop.

Dr. Yvonne Baldwin	Yes
Ms. Jan Bishop	Yes
Ms. Beth Ousley	Yes
Mr. David Perkins	Yes
Dr. Edna Schack	Yes
Mr. Jim Tom Trent	Yes

## **8. General Business Agenda**

### **8.a. Unfinished Business**

#### **8.a.1. 2nd Reading of An Ordinance Amending The Morehead-Rowan County Tourism Commission Annual Budget For FY 07-01-22 Through 06-30-23 By Estimating Revenue and Resources and Appropriating Funds For The Operation Of Tourism and Convention Services, Budget Amendment No. 1**

**Motion Passed:** Motion to Approve 2nd Reading of An Ordinance Amending The Morehead-Rowan County Tourism Commission Annual Budget For FY 07-01-22 Through 06-30-23 By Estimating Revenue and Resources and Appropriating Funds For The Operation Of Tourism and Convention Services, Budget Amendment No. 1 with a motion by Mr. David Perkins and seconded by Mr. Jim Tom Trent.

Dr. Yvonne Baldwin	Yes
--------------------	-----

Ms. Jan Bishop	Yes
Ms. Beth Ousley	Yes
Mr. David Perkins	Yes
Dr. Edna Schack	Yes
Mr. Jim Tom Trent	Yes

**8.a.2. 2nd Reading of An Ordinance Of The Morehead-Rowan County Tourism Commission Annual Budget For FY 07-01-23 Through 06-30-24 By Estimating Revenue And Resources and Appropriating Funds For The Operation of Tourism And Convention Services, Fiscal Year Budget**

**Motion Passed:** Motion to Approve 2nd Reading of An Ordinance Of The Morehead-Rowan County Tourism Commission Annual Budget For FY 07-01-23 Through 06-30-24 By Estimating Revenue And Resources and Appropriating Funds For The Operation of Tourism And Convention Services, Fiscal Year Budget with a motion by Ms. Beth Ousley and seconded by Dr. Edna Schack.

Dr. Yvonne Baldwin	Yes
Ms. Jan Bishop	Yes
Ms. Beth Ousley	Yes
Mr. David Perkins	Yes
Dr. Edna Schack	Yes
Mr. Jim Tom Trent	Yes

**8.a.3. 2nd Reading of An Ordinance Adopting the City of Morehead, Kentucky Annual Budget For FY 7-1-2023 Through 6-30-2024 By Estimating Revenues and Resources and Appropriating Funds For The Operation of City Government**

**Motion Passed:** Motion to Approve 2nd Reading of An Ordinance Adopting the City of Morehead, Kentucky Annual Budget For FY 7-1-2023 Through 6-30-2024 By Estimating Revenues and Resources and Appropriating Funds For The Operation of City Government with a motion by Ms. Beth Ousley and seconded by Mr. David Perkins.

Dr. Yvonne Baldwin	Yes
Ms. Jan Bishop	Yes
Ms. Beth Ousley	Yes
Mr. David Perkins	Yes
Dr. Edna Schack	Yes
Mr. Jim Tom Trent	Yes

**8.a.4. 2nd Reading of An Ordinance Amending The Zoning Map of The City of Morehead To Re-Classify The Property Located At 506 Fraley Drive**

**Motion Passed:** Motion to Approve 2nd Reading of An Ordinance Amending The Zoning Map of The City of Morehead To Re-Classify The Property Located At 506 Fraley Drive with a motion by Dr. Edna Schack and seconded by Ms. Jan Bishop.

Dr. Yvonne Baldwin	Yes
Ms. Jan Bishop	Yes
Ms. Beth Ousley	Yes
Mr. David Perkins	Yes
Dr. Edna Schack	Yes
Mr. Jim Tom Trent	Yes

**8.b. New Business**

**8.b.1. 1st Reading of An Ordinance Relating to The Use of Golf Carts on Certain Designated Roadways, Roads And/Or Streets Within The City of Morehead**

**Motion Withdrawn:** Motion to Approve 1st Reading of An Ordinance Relating to The Use of Golf Carts on Certain Designated Roadways, Roads And/Or Streets Within the City of Morehead with a motion by Mr. Jim Tom Trent and seconded by Ms. Beth Ousley.

After discussions regarding the section G and windshield, rear visibility, and fines the motion was withdrawn.

Dr. Yvonne Baldwin	Yes
Ms. Jan Bishop	Yes
Ms. Beth Ousley	Yes
Mr. David Perkins	Yes
Dr. Edna Schack	Yes
Mr. Jim Tom Trent	Yes

**8.b.2. 1st Reading of An Ordinance of The City of Morehead, Kentucky Amending Chapter 73 Traffic Schedules, Schedule III: One-Way Streets of The Code of Ordinances of The City Of Morehead, Kentucky By Changing The One-Way Traffic Direction of Elizabeth Avenue to North From East Main Street To University Street**

**Motion Passed:** Motion to Approve the 1st Reading of An Ordinance of The City of Morehead, Kentucky Amending Chapter 73 Traffic Schedules, Schedule III: One-Way Streets of The Code of Ordinances of The City Of Morehead, Kentucky By Changing The One-Way Traffic Direction of Elizabeth Avenue to North From East Main Street To University Street with a motion by Mr. Jim Tom Trent and seconded by Ms. Jan Bishop.

Dr. Yvonne Baldwin	Yes
Ms. Jan Bishop	Yes
Ms. Beth Ousley	Yes
Mr. David Perkins	Yes
Dr. Edna Schack	Yes
Mr. Jim Tom Trent	Yes

**8.b.3. A Resolution of The City of Morehead For Filing of Loan Application and Morehead Utility Plant Board General Manager Holly McGrath-Rosas and Successors-in-Title as**

**Official Project Representative of an Infrastructure Revolving Fund (Fund C-Governmental Agencies Program) Project**

**Motion Passed:** Motion to Approve A Resolution of The City of Morehead For Filing of Loan Application and Morehead Utility Plant Board General Manager Holly McGrath-Rosas and Successors-in-Title as Official Project Representative of an Infrastructure Revolving Fund (Fund C-Governmental Agencies Program) Project with a motion by Ms. Beth Ousley and seconded by Mr. Jim Tom Trent.

Dr. Yvonne Baldwin	Yes
Ms. Jan Bishop	Yes
Ms. Beth Ousley	Yes
Mr. David Perkins	Yes
Dr. Edna Schack	Yes
Mr. Jim Tom Trent	Yes

**8.b.4. Resolutions to Approve Annual Agreements for Fiscal Year Ending 2024**

**8.b.4.A. Angie's Buds & Blooms**

**Motion Passed:** Motion to Approve Annual Agreement for Fiscal Year Ending 2024 with Angie’s Buds & Blooms with a motion by Mr. Jim Tom Trent and seconded by Mr. David Perkins.

Dr. Yvonne Baldwin	Yes
Ms. Jan Bishop	Yes
Ms. Beth Ousley	Yes
Mr. David Perkins	Yes
Dr. Edna Schack	Yes
Mr. Jim Tom Trent	Yes

**8.b.4.B. Advice Media**

**Motion Passed:** Motion to Approve Annual Agreement for Fiscal Year Ending 2024 with Advice Media with a motion by Ms. Beth Ousley and seconded by Mr. David Perkins

Dr. Yvonne Baldwin	Yes
Ms. Jan Bishop	Yes
Ms. Beth Ousley	Yes
Mr. David Perkins	Yes
Dr. Edna Schack	Yes
Mr. Jim Tom Trent	Yes

**8.b.4.C. Baldwin CPAs for Municipal Accounting Services**

**Motion Passed:** Motion to Approve Annual Agreement for Fiscal Year Ending 2024 with Baldwin CPA’s for Municipal Accounting Services with a motion by Ms. Beth Ousley and seconded by Mr. David Perkins.

Dr. Yvonne Baldwin	Yes
Ms. Jan Bishop	Yes
Ms. Beth Ousley	Yes
Mr. David Perkins	Yes
Dr. Edna Schack	Yes
Mr. Jim Tom Trent	Yes

**8.b.4.D. BAM Technologies, LLC**

**Motion Passed:** Motion to Approve Annual Agreement for Fiscal Year Ending 2024 with BAM Technologies, LLC with a motion by Ms. Beth Ousley and seconded by Mr. Jim Tom Trent.

Dr. Yvonne Baldwin	Yes
Ms. Jan Bishop	Yes
Ms. Beth Ousley	Yes
Mr. David Perkins	Yes
Dr. Edna Schack	No
Mr. Jim Tom Trent	Yes

**8.b.4.E. Comfort & Process Solutions (Laughlin HVAC)**

**Motion Passed:** Motion to Approve Annual Agreement for Fiscal Year Ending 2024 with Comfort & Process Solutions (Laughlin HVAC) with a motion by Ms. Beth Ousley and seconded by Ms. Jan Bishop.

Dr. Yvonne Baldwin	Yes
Ms. Jan Bishop	Yes
Ms. Beth Ousley	Yes
Mr. David Perkins	Yes
Dr. Edna Schack	Yes
Mr. Jim Tom Trent	Yes

**8.b.4.F. Downtown Morehead, Inc. (DMI)**

**Motion Passed:** Motion to Approve Annual Agreement for Fiscal Year Ending 2024 with Downtown Morehead, Inc. (DMI) with a motion by Ms. Beth Ousley and seconded by Mr. David Perkins.

Dr. Yvonne Baldwin	Yes
Ms. Jan Bishop	Yes
Ms. Beth Ousley	Yes
Mr. David Perkins	Yes
Dr. Edna Schack	Yes
Mr. Jim Tom Trent	Recused

**8.b.4.G. Economic Development Council (EDC)**

**Motion Passed:** Motion to Approve Annual Agreement for Fiscal Year Ending 2024 with Economic Development Council (EDC) with a motion by Ms. Beth Ousley and seconded by Ms. Jan Bishop.

Dr. Yvonne Baldwin	Yes
Ms. Jan Bishop	Yes
Ms. Beth Ousley	Yes
Mr. David Perkins	Yes
Dr. Edna Schack	Yes
Mr. Jim Tom Trent	Yes

**8.b.4.H. E911 Surcharge Board**

**Motion Passed:** Motion to Approve Annual Agreement for Fiscal Year Ending 2024 with E911 Surcharge Board with a motion by Ms. Beth Ousley and seconded by Dr. Edna Schack.

Dr. Yvonne Baldwin	Yes
Ms. Jan Bishop	Yes
Ms. Beth Ousley	Yes
Mr. David Perkins	Yes
Dr. Edna Schack	Yes
Mr. Jim Tom Trent	Yes

**8.b.4.I. Kelley Galloway Smith Goolsby, PSC for Audit Services**

**Motion Passed:** Motion to Approve Annual Agreement for Fiscal Year Ending 2024 with Kelley Galloway Smith Goolsby, PSC for Audit Services with a motion by Mr. David Perkins and seconded Mr. Jim Tom Trent.

Dr. Yvonne Baldwin	Yes
Ms. Jan Bishop	Yes
Ms. Beth Ousley	Yes
Mr. David Perkins	Yes
Dr. Edna Schack	Yes
Mr. Jim Tom Trent	Yes

**8.b.4.J. Morehead-Rowan County Airport Board**

**Motion Passed:** Motion to Approve Annual Agreement for Fiscal Year Ending 2024 with Morehead-Rowan County Airport Board with a motion by Mr. David Perkins and seconded by Mr. Jim Tom Trent.

Dr. Yvonne Baldwin	Yes
Ms. Jan Bishop	Yes

Ms. Beth Ousley                      Yes  
Mr. David Perkins                      Yes  
Dr. Edna Schack                      Yes  
Mr. Jim Tom Trent                      Yes

**8.b.4.K. Morehead-Rowan County Chamber of Commerce**

**Motion Passed:** Motion to Approve Annual Agreement for Fiscal Year Ending 2024 with Morehead-Rowan County Chamber of Commerce with a motion by Ms. Beth Ousley and seconded by Ms. Jan Bishop.

Dr. Yvonne Baldwin                      Yes  
Ms. Jan Bishop                      Yes  
Ms. Beth Ousley                      Yes  
Mr. David Perkins                      Yes  
Dr. Edna Schack                      Yes  
Mr. Jim Tom Trent                      Yes

**8.b.4.L. Morehead State University (Laughlin Health Building)**

**Motion Passed:** Motion to Approve Annual Agreement for Fiscal Year Ending 2024 with Morehead State University (Laughlin Health Building) with a motion by Mr. Jim Tom Trent and seconded by Ms. Jan Bishop.

Dr. Yvonne Baldwin                      Yes  
Ms. Jan Bishop                      Yes  
Ms. Beth Ousley                      Yes  
Mr. David Perkins                      Yes  
Dr. Edna Schack                      Yes  
Mr. Jim Tom Trent                      Yes

**8.b.4.M. Packs, Inc. for IT Services**

**Motion Passed:** Motion to Approve Annual Agreement for Fiscal Year Ending 2024 with Packs, Inc. for IT Services with a motion by Mr. Jim Tom Trent and seconded by Ms. Jan Bishop.

Dr. Yvonne Baldwin                      Yes  
Ms. Jan Bishop                      Yes  
Ms. Beth Ousley                      Yes  
Mr. David Perkins                      Yes  
Dr. Edna Schack                      Yes  
Mr. Jim Tom Trent                      Yes

**8.b.4.N. Rowan County Emergency Management**



**Motion Passed:** Motion to Approve Annual Agreement for Fiscal Year Ending 2024 with Rowan County Emergency Management with a motion by Ms. Beth Ousley and seconded by Mr. David Perkins.

Dr. Yvonne Baldwin	Yes
Ms. Jan Bishop	Yes
Ms. Beth Ousley	Yes
Mr. David Perkins	Yes
Dr. Edna Schack	Yes
Mr. Jim Tom Trent	Yes

**8.b.4.O. Rowan County Arts Promotion Foundation**

**Motion Passed:** Motion to Approve Annual Agreement for Fiscal Year Ending 2024 with Rowan County Arts Promotion Foundation with a motion by Mr. Jim Tom Trent and seconded by Ms. Jan Bishop.

Dr. Yvonne Baldwin	Yes
Ms. Jan Bishop	Yes
Ms. Beth Ousley	Yes
Mr. David Perkins	Yes
Dr. Edna Schack	Yes
Mr. Jim Tom Trent	Yes

**8.b.4.P. St. Claire HealthCare EAP Contract**

**Motion Passed:** Motion to Approve Annual Agreement for Fiscal Year Ending 2024 with St. Claire HealthCare EAP Contract with a motion by Ms. Beth Ousley and seconded by Mr. David Perkins.

Dr. Yvonne Baldwin	Yes
Ms. Jan Bishop	Yes
Ms. Beth Ousley	Yes
Mr. David Perkins	Yes
Dr. Edna Schack	Yes
Mr. Jim Tom Trent	Yes

**8.b.5. A Resolution of the City of Morehead For Disposal of Surplus Property (1998 Ford Tractor 4630)**

**Motion Passed:** Motion to Approve A Resolution of the City of Morehead For Disposal of Surplus Property (1998 Ford Tractor 4630) with a motion by Mr. Jim Tom Trent and seconded by Ms. Jan Bishop.

Dr. Yvonne Baldwin	Yes
Ms. Jan Bishop	Yes

Ms. Beth Ousley	Yes
Mr. David Perkins	Yes
Dr. Edna Schack	Yes
Mr. Jim Tom Trent	Yes

**8.b.6. A Resolution of The City of Morehead For Disposal of Surplus Property (2017 Dodge Charger Vin#2C3CDXAG9HH572346)**

**Motion Passed:** Motion to Approve A Resolution of the City of Morehead For Disposal of Surplus Property (2017 Dodge Charger Vin#2C3CDXAG9HH572346) with a motion by Ms. Jan Bishop and seconded by Mr. Jim Tom Trent.

Dr. Yvonne Baldwin	Yes
Ms. Jan Bishop	Yes
Ms. Beth Ousley	Yes
Mr. David Perkins	Yes
Dr. Edna Schack	Yes
Mr. Jim Tom Trent	Yes

**8.b.7. A Resolution of The City of Morehead For Disposal of Surplus Property (2014 Dodge Charger Vin#2C3CDXAG3EH204854)**

**Motion Passed:** Motion to Approve A Resolution of the City of Morehead For Disposal of Surplus Property (2014 Dodge Charger Vin#2C3CDXAG3EH204854) with a motion by Mr. Jim Tom Trent and second by Dr. Edna Schack.

Dr. Yvonne Baldwin	Yes
Ms. Jan Bishop	Yes
Ms. Beth Ousley	Yes
Mr. David Perkins	Yes
Dr. Edna Schack	Yes
Mr. Jim Tom Trent	Yes

**8.b.8. A Resolution of The City of Morehead For Disposal of Surplus Property (2011 Crown Victoria Vin#2FABP7BV2BX169033)**

**Motion Passed:** Motion to Approve A Resolution of the City of Morehead For Disposal of Surplus Property (2011 Crown Victoria Vin#2FABP7BV2BX169033) with a motion by Ms. Jan Bishop and seconded by Mr. David Perkins.

Dr. Yvonne Baldwin	Yes
Ms. Jan Bishop	Yes
Ms. Beth Ousley	Yes
Mr. David Perkins	Yes
Dr. Edna Schack	Yes
Mr. Jim Tom Trent	Yes

**8.b.9. A Resolution of The City of Morehead For Disposal of Surplus Property (2014 Dodge Charger Vin#2C3CDXAG5EH204855)**

**Motion Passed:** Motion to Approve A Resolution of the City of Morehead For Disposal of Surplus Property (2014 Dodge Charger Vin#2C3CDXAG5EH204855) with a motion by Dr. Edna Schack and seconded by Mr. David Perkins.

Dr. Yvonne Baldwin	Yes
Ms. Jan Bishop	Yes
Ms. Beth Ousley	Yes
Mr. David Perkins	Yes
Dr. Edna Schack	Yes
Mr. Jim Tom Trent	Yes

**8.b.10. A Resolution of The City of Morehead For Disposal of Surplus Property (2011 Crown Victoria Vin#2FABP7BV4BX123753)**

**Motion Passed:** Motion to Approve A Resolution of the City of Morehead For Disposal of Surplus Property (2011 Crown Victoria Vin#2FABP7BV4BX123753) with a motion by Mr. Jim Tom Trent and seconded by Ms. Jan Bishop.

Dr. Yvonne Baldwin	Yes
Ms. Jan Bishop	Yes
Ms. Beth Ousley	Yes
Mr. David Perkins	Yes
Dr. Edna Schack	Yes
Mr. Jim Tom Trent	Yes

**8.b.11. A Resolution of The City of Morehead For Disposal of Surplus Property (2006 Chevrolet Tahoe Vin#1GNEK13TX6J104646)**

**Motion Passed:** Motion to Approve A Resolution of the City of Morehead For Disposal of Surplus Property (2006 Chevrolet Tahoe Vin#1GNEK13TX6J104646) with a motion by Dr. Edna Schack and seconded by Mr. David Perkins.

Dr. Yvonne Baldwin	Yes
Ms. Jan Bishop	Yes
Ms. Beth Ousley	Yes
Mr. David Perkins	Yes
Dr. Edna Schack	Yes
Mr. Jim Tom Trent	Yes

**8.b.12. A Resolution of The City of Morehead For Disposal of Surplus Property (2008 Ford Crown Victoria Vin#2FAFP71V38X136635)**

**Motion Passed:** Motion to Approve A Resolution of the City of Morehead For Disposal of Surplus Property (2008 Ford Crown Victoria Vin#2FAFP71V38X136635) with a motion by Ms. Beth Ousley and seconded by Mr. Jim Tom Trent.

Dr. Yvonne Baldwin	Yes
Ms. Jan Bishop	Yes
Ms. Beth Ousley	Yes
Mr. David Perkins	Yes
Dr. Edna Schack	Yes
Mr. Jim Tom Trent	Yes

**8.b.13. A Resolution of The City of Morehead For Disposal of Surplus Property (2008 Ford Crown Victoria Vin#2FAFP71V78X136637)**

**Motion Passed:** Motion to Approve A Resolution of the City of Morehead For Disposal of Surplus Property (2008 Ford Crown Victoria Vin#2FAFP71V78X136637) with a motion by Dr. Edna Schack and seconded by Mr. David Perkins.

Dr. Yvonne Baldwin	Yes
Ms. Jan Bishop	Yes
Ms. Beth Ousley	Yes
Mr. David Perkins	Yes
Dr. Edna Schack	Yes
Mr. Jim Tom Trent	Yes

**10. Other City Business: Old or New**

**10.a. Executive (Closed) Session per KRS 61.810(b) for deliberations on the future acquisition or sale of real property when publicity would be likely to affect the value of the property and/or KRS 61.810(1)(c) which allows for discussions of proposed or pending litigation against or on behalf of the public agency.**

**Motion Passed:** Motion to go into Executive (Closed) Session per KRS 61.810(b) for deliberations on the future acquisition or sale of real property when publicity would be likely to affect the value of the property and/or KRS 61.810(1)(c) which allows for discussions of proposed or pending litigation against or on behalf of the public agency with a motion by Ms. Beth Ousley and seconded by Mr. David Perkins. (7:36PM)

Dr. Yvonne Baldwin	Yes
Ms. Jan Bishop	Yes
Ms. Beth Ousley	Yes
Mr. David Perkins	Yes
Dr. Edna Schack	Yes
Mr. Jim Tom Trent	Yes

**Motion Passed:** Motion to come out of Executive (Closed) Session per KRS 61.810(b) for deliberations on the future acquisition or sale of real property when publicity would be likely to

affect the value of the property and/or KRS 61.810(1)(c) which allows for discussions of proposed or pending litigation against or on behalf of the public agency with a motion by Ms. Beth Ousley and seconded by Mr. Jim Tom Trent. (8:01PM)

**11. Adjournment**

The meeting was properly adjourned at 8:09PM

Board of City Council  
Morehead, Kentucky

Approved by City Council  
on July 10, 2023

ATTEST:

\_\_\_\_\_  
Laura White-Brown, Mayor

\_\_\_\_\_  
Helen Smith, City Clerk