

**City of Morehead
Minutes of
Regular Meeting of Board of City Council
June 13, 2022 6:00 PM
City Administrative Offices Conference Room**

The Board of City Council of the City of Morehead, Kentucky met in regular session on June 13, 2022 at 6:00 PM in the City Administrative Offices Conference Room.

1. Call to Order

Mayor Laura White-Brown called to order the June 13, 2022, regular meeting of the Board of City Council at 6:00pm

2. Pledge of Allegiance

Attendees recited the Pledge of Allegiance.

3. Attendance

Present Council Members:

Mr. Mike Kash
Ms. Beth Ousley
Mr. David Perkins
Mr. Jim Tom Trent

Absent Council Members:

Ms. Jan Bishop
Mr. Glen Teager

4. Minutes of Previous Meeting:

4.a. May 9, 2022 Regular

4.b. May 26, 2022 Special

Motion Passed: Motion to approve the regular meeting minutes from May 9, 2022, and the meeting minutes from the special meeting on May 26, 2022, passed with a motion by Mr. Mike Kash and a second by Ms. Beth Ousley.

Mr. Mike Kash	Yes
Ms. Beth Ousley	Yes
Mr. David Perkins	Yes
Mr. Jim Tom Trent	Yes

5. Public Comments

5.a. Other Public Comments

6. Mayor's Report

Mayor Laura White-Brown reported to council that the department directors reports are in the packet.

7. Quarterly Reports

7.a. Downtown Morehead, Inc.

Tony Pence reported for Downtown Morehead, Inc. Mr. Pence reported that the downtown historic district is now official and is approved on the National Park Services list. Mr. Tony also reported regarding that DMI has been awarded both state and national recognition accredited on both levels again for 2021. Mr. Pence reported regarding the EDC activities, and the upcoming events including the Fazoli's Freedom Fest to be kicked off on Friday, July 1, 2022, and other festivities on Saturday afternoon with fireworks beginning at 9:30PM Saturday, July 2, 2022.

Mayor Laura White-Brown called for a motion to bring up the first item in New Business at this time.

11.b.1. Presentation of The Updated Personnel Policies for the City of Morehead Employee Handbook 2022 Edition

Motion Passed: Motion to move to New Business for the Presentation of The Updated Personnel Policies for the City of Morehead Employee Handbook 2022 edition was passed with a motion by Ms. Beth Ousley and seconded by Mr. Jim Tom Trent

Mr. Mike Kash	Yes
Ms. Beth Ousley	Yes
Mr. David Perkins	Yes
Mr. Jim Tom Trent	Yes

Ms. Andrea Shindlebauer Main presented the personnel policies handbook 2022 edition including any changes, updates or new items that were added.

Motion Passed: Motion to take a recess passed with a motion by Ms. Beth Ousley and second by Mr. Jim Tom Trent.

Mr. Mike Kash	Yes
Ms. Beth Ousley	Yes
Mr. David Perkins	Yes
Mr. Jim Tom Trent	Yes

Motion Passed: Motion to resume the meeting passed with a motion by Ms. Beth Ousley and second by Mr. David Perkins.

Mr. Mike Kash Yes
Ms. Beth Ousley Yes
Mr. David Perkins Yes
Mr. Jim Tom Trent Yes

8. Morehead Utility Plant Board Report

Mayor White-Brown reported that Ms. Holly Rosas and Mr. Glen Teager were not available to report for the Morehead Utility Plant Board but the reports are in packets.

9. Future Growth/Development/Projects for The City

Mr. Rodney Fouch reported regarding the new permits and updated council that the renewal for the alcohol license for the EDC have been renewed.

9.a. Packs + Walker Update

Mr. David Rhodes reported regarding the change order #7 and the progress of the Police/911 Facility including the sidewalks and parking lot. Mr. Rhodes reported that the completion date was still good, and the brick will be in mid-August hinging on the masonry.

9.a.1. Approval of Change Order #7

Motion Passed: Motion to approve Change Order #7 passed with a motion by Ms. Beth Ousley and second by Mr. Jim Tom Trent.

Mr. Mike Kash Yes
Ms. Beth Ousley Yes
Mr. David Perkins Yes
Mr. Jim Tom Trent Yes

9.a.2. Approval of Payment #17

Motion Passed: Motion to approve payment #17 on the Police/911 Facility Project passed with a motion by Ms. Beth Ousley and second by Mr. David Perkins.

Mr. Mike Kash Yes
Ms. Beth Ousley Yes
Mr. David Perkins Yes
Mr. Jim Tom Trent Yes

10. Ratification of Payment of Monthly Bills/Statements

Motion Passed: Motion to ratify payment of the monthly bills and statements passed with a motion by Mr. Mike Kash and a second by Mr. Jim Tom Trent.

Mr. Mike Kash Yes
Ms. Beth Ousley Yes
Mr. David Perkins Yes
Mr. Jim Tom Trent Yes

11. General Business Agenda

11.a. Unfinished Business

11.a.1. 2nd Reading of an Ordinance Amending the Morehead-Rowan County Tourism Commission Annual Budget for FY 7/1/21 through 6/30/22 by Estimating Revenue and Resources and Appropriating Funds for the Operation of Tourism and Convention Services, Budget Amendment No. 1

Motion Passed: Motion to Approve 2nd Reading of an Ordinance Amending the Morehead-Rowan County Tourism Commission Annual Budget for FY 7/1/21 through 6/30/22 by Estimating Revenue and Resources and Appropriating Funds for the Operation of Tourism and Convention Services, Budget Amendment No. 1 with a motion by Ms. Beth Ousley and second by Mr. David Perkins.

Mr. Mike Kash Yes
Ms. Beth Ousley Yes
Mr. David Perkins Yes
Mr. Jim Tom Trent Yes

11.a.2. 2nd Reading of an Ordinance of the City of Morehead, Kentucky Adopting an Annual Budget for the Morehead-Rowan County Tourism Commission, for FY 7/1/2022 through 6/30/2023

Motion Passed: Motion to Approve 2nd Reading of an Ordinance of the City of Morehead, Kentucky Adopting an Annual Budget for the Morehead-Rowan County Tourism Commission, for FY 7/1/2022 through 6/30/2023 with a motion by Ms. Beth Ousley and second by Mr. Jim Tom Trent.

Mr. Mike Kash Yes
Ms. Beth Ousley Yes
Mr. David Perkins Yes
Mr. Jim Tom Trent Yes

11.a.3. 2nd Reading of an Ordinance of the City of Morehead, Kentucky Adopting an Annual Budget for the Morehead Utility Plant Board for FY 7-1-2022 through 6-30-2023

Motion Passed: Motion to Approve 2nd Reading of an Ordinance of the City of Morehead, Kentucky Adopting an Annual Budget for the Morehead Utility Plant Board for FY 7-1-2022 through 6-30-2023 with a motion by Mr. Jim Tom Trent and second by Mr. Mike Kash.

Mr. Mike Kash Yes
Ms. Beth Ousley Yes

Mr. David Perkins Yes
Mr. Jim Tom Trent Yes

11.a.4. 2nd Reading of an Ordinance of the City of Morehead, Kentucky adopting an annual budget for FY 7/1/2022 through 6/30/2023 by Estimating Revenues and Resources and Appropriating Funds for the Operation of City Government

Motion Passed: Motion to Approve 2nd Reading of an Ordinance of the City of Morehead, Kentucky adopting an annual budget for FY 7/1/2022 through 6/30/2023 by Estimating Revenues and Resources and Appropriating Funds for the Operation of City Government with a motion by Ms. Beth Ousley and Mr. David Perkins.

Mr. Mike Kash Yes
Ms. Beth Ousley Yes
Mr. David Perkins Yes
Mr. Jim Tom Trent Yes

11.b. New Business

11.b.2. 1st Reading of a Ordinance Amending the City of Morehead, Kentucky Annual Budget for FY 7-1-2021 through 6-30-22 by Estimating Revenues & Resources & Appropriating Funds for the Operation of City Government

Motion Passed: Motion to Approve 1st Reading of a Ordinance Amending the City of Morehead, Kentucky Annual Budget for FY 7-1-2021 through 6-30-22 by Estimating Revenues & Resources & Appropriating Funds for the Operation of City Government passed with a motion by Ms. Beth Ousley and second by Mr. David Perkins.

Mr. Mike Kash Yes
Ms. Beth Ousley Yes
Mr. David Perkins Yes
Mr. Jim Tom Trent Yes

11.b.3. 1st Reading of an Ordinance Amending The City of Morehead, Kentucky Code Of Ordinances, Title XV Land Usage, Chapter 154 Zoning Code, Section 154.175 Downtown Parking Overlay District To Establish The Geographical Boundaries Of A Downtown Parking Overlay District In The City of Morehead, Kentucky And To Restrict Same To Business Within Downtown Morehead

Motion Passed: Motion to Approve 1st Reading of an Ordinance Amending The City of Morehead, Kentucky Code Of Ordinances, Title XV Land Usage, Chapter 154 Zoning Code, Section 154.175 Downtown Parking Overlay District To Establish The Geographical Boundaries Of A Downtown Parking Overlay District In The City of Morehead, Kentucky And To Restrict

Same To Business Within Downtown Morehead with a motion by Ms. Beth Ousley and second by Mr. David Perkins.

Mr. Mike Kash Yes
Ms. Beth Ousley Yes
Mr. David Perkins Yes
Mr. Jim Tom Trent Yes

11.b.4. Resolution of The City of Morehead for Adopting, Approving and Authorizing Mayor Laura White-Brown, and Successors-in-Title, to Enter Into An Agreement With The Commonwealth of Kentucky, Department Of Military Affairs, Division of Emergency Management, to Execute any Documents Which are Deemed Necessary to Facilitate and Administer the Hazard Mitigation Grant Program (HMGP), and to Act as the Authorized Correspondent for this Project

Motion Passed: Motion to Approve a Resolution of The City of Morehead for Adopting, Approving and Authorizing Mayor Laura White-Brown, and Successors-in-Title, to Enter Into An Agreement With The Commonwealth of Kentucky, Department Of Military Affairs, Division of Emergency Management, to Execute any Documents Which are Deemed Necessary to Facilitate and Administer the Hazard Mitigation Grant Program (HMGP), and to Act as the Authorized Correspondent for this Project with a motion by Mr. David Perkins and second by Ms. Beth Ousley.

Mr. Mike Kash Yes
Ms. Beth Ousley Yes
Mr. David Perkins Yes
Mr. Jim Tom Trent Yes

11.b.5. Resolution of The City of Morehead For Adopting the KCDBG Procurement Code and Authorizing the Mayor Laura White-Brown and Successors-In-Title as The Official Project Representative To: Establish Selection Criteria, Advertise The Request For Architect Qualifications, Appoint Architect Selection Committee, and Negotiate Fees For Architectural Services For The Morehead New Fire Station Project

Motion Passed: Motion to Approve a Resolution of The City of Morehead For Adopting the KCDBG Procurement Code and Authorizing the Mayor Laura White-Brown and Successors-In-Title as The Official Project Representative To: Establish Selection Criteria, Advertise The Request For Architect Qualifications, Appoint Architect Selection Committee, and Negotiate Fees For Architectural Services For The Morehead New Fire Station Project with a motion by Ms. Beth Ousley and second by Mr. Jim Tom Trent

Mr. Mike Kash Yes
Ms. Beth Ousley Yes
Mr. David Perkins Yes
Mr. Jim Tom Trent Yes

11.b.6. Resolutions to Approve Annual Agreements for Fiscal Year 2023

11.b.6.A. Angie's Buds & Blooms

Motion Passed: Motion to Approve a Resolution for the Annual Angie’s Buds & Blooms Memorandum of Agreement passed with a motion by Mr. Jim Tom Trent and second by Mr. Mike Kash.

Mr. Mike Kash	Yes
Ms. Beth Ousley	Yes
Mr. David Perkins	Yes
Mr. Jim Tom Trent	Yes

11.b.6.B. Baldwin CPAs for Municipal Accounting Services

Motion Passed: Motion to Approve a Resolution for the Annual Baldwin CPA’s for Municipal Accounting Services Memorandum of Agreement passed with a motion by Mr. David Perkins and second by Mr. Jim Tom Trent.

Mr. Mike Kash	Yes
Ms. Beth Ousley	Yes
Mr. David Perkins	Yes
Mr. Jim Tom Trent	Yes

11.b.6.C. BAM Technologies, LLC

Motion Passed: Motion to Approve a Resolution for the Annual BAM Technologies, LLC Memorandum of Agreement passed with a motion by Ms. Beth Ousley and second by Mr. Mike Kash.

Mr. Mike Kash	Yes
Ms. Beth Ousley	Yes
Mr. David Perkins	Yes
Mr. Jim Tom Trent	Yes

11.b.6.D. Comfort & Process Solutions (Laughlin HVAC)

Motion Passed: Motion to Approve a Resolution for the Annual Comfort & Process Solutions (Laughlin HVAC) Memorandum of Agreement passed with a motion by Ms. Beth Ousley and second by Mr. Jim Tom Trent.

Mr. Mike Kash	Yes
Ms. Beth Ousley	Yes
Mr. David Perkins	Yes
Mr. Jim Tom Trent	Yes

11.b.6.E. Downtown Morehead, Inc. (DMI)

There was not a quorum present.

11.b.6.F. Economic Development Council (EDC)

Motion Passed: Motion to Approve a Resolution for the Annual Economic Development Council (EDC) Memorandum of Agreement passed with a motion by Mr. Mike Kash and second by Mr. Jim Tom Trent.

Mr. Mike Kash	Yes
Ms. Beth Ousley	Yes
Mr. David Perkins	Yes
Mr. Jim Tom Trent	Yes

11.b.6.G. E911 Surcharge Board

Motion Passed: Motion to Approve a Resolution for the Annual E911 Surcharge Board Memorandum of Agreement passed with a motion by Ms. Beth Ousley and second by Mr. Mike Kash.

Mr. Mike Kash	Yes
Ms. Beth Ousley	Yes
Mr. David Perkins	Yes
Mr. Jim Tom Trent	Yes

11.b.6.H. Kelley Galloway Smith Goolsby, PSC for Audit Services

Motion Passed: Motion to Approve a Resolution for the Annual Kelley Galloway Smith Goolsby, PSC for Audit Services Memorandum of Agreement passed with a motion by Mr. Mike Kash and second by Mr. David Perkins

Mr. Mike Kash	Yes
Ms. Beth Ousley	Yes
Mr. David Perkins	Yes
Mr. Jim Tom Trent	Yes

11.b.6.I. Morehead-Rowan County Airport Board

Motion Passed: Motion to Approve a Resolution for the Annual Morehead-Rowan County Airport Board Memorandum of Agreement passed with a motion by Ms. Beth Ousley and second by Mr. Jim Tom Trent

Mr. Mike Kash Yes
Ms. Beth Ousley Yes
Mr. David Perkins Yes
Mr. Jim Tom Trent Yes

11.b.6.J. Morehead-Rowan County Chamber of Commerce

Motion Passed: Motion to Approve a Resolution for the Annual Morehead-Rowan County Chamber of Commerce Memorandum of Agreement passed with a motion by Ms. Beth Ousley and second by Mr. Jim Tom Trent.

Mr. Mike Kash Yes
Ms. Beth Ousley Yes
Mr. David Perkins Yes
Mr. Jim Tom Trent Yes

11.b.6.K. Packs, Inc. for IT Services

Motion Passed: Motion to Approve a Resolution for the Annual Packs, Inc. for IT Services Memorandum of Agreement passed with a motion by Mr. Jim Tom Trent and second by Mr. David Perkins.

Mr. Mike Kash Yes
Ms. Beth Ousley Yes
Mr. David Perkins Yes
Mr. Jim Tom Trent Yes

11.b.6.L. Rowan County Emergency Management

Motion Passed: Motion to Approve a Resolution for the Annual Rowan County Emergency Management Memorandum of Agreement passed with a motion by Ms. Beth Ousley and second by Mr. Mike Kash.

Mr. Mike Kash Yes
Ms. Beth Ousley Yes
Mr. David Perkins Yes
Mr. Jim Tom Trent Yes

11.b.6.M. St. Claire HealthCare EAP Contract

Motion Passed: Motion to Approve a Resolution for the Annual St. Claire HealthCare EAP Memorandum of Agreement passed with a motion by Mr. Mike Kash and second by Mr. Jim Tom Trent.

Mr. Mike Kash Yes
Ms. Beth Ousley Yes

Mr. David Perkins Yes
Mr. Jim Tom Trent Yes

12. Other City Business: Old or New

12.a. Executive (Closed) Session KRS61.810(1)(b) which allows for Deliberations on the future acquisition or sale of real property by a public agency, but only when publicity would be likely to affect the value of a specific piece of property to be acquired for public use or sold by a public agency

Motion Passed: Motion to go into Executive (Closed) Session per KRS 61.810(1)(b) which allows which allows for Deliberations on the future acquisition or sale of real property by a public agency, but only when publicity would be likely to affect the value of a specific piece of property to be acquired for public use or sold by a public agency with a motion by Mr. Jim Tom Trent and second by Mr. Mike Kash.

Mr. Mike Kash Yes
Ms. Beth Ousley Yes
Mr. David Perkins Yes
Mr. Jim Tom Trent Yes

Mayor and city council came out of executive session at 7:12PM

Motion Passed: Motion to Approve Mayor Laura White-Brown to negotiate the purchase of properties for public use with a motion by Mr. Jim Tom Trent and second by Mr. David Perkins.

Mr. Mike Kash Yes
Ms. Beth Ousley Yes
Mr. David Perkins Yes
Mr. Jim Tom Trent Yes

13. Adjournment

The meeting was properly adjourned at 7:13PM

Board of City Council
Morehead, Kentucky

Approved by City Council
on July 11, 2022
ATTEST:

Laura White-Brown, Mayor

Helen Smith, City Clerk