



Event / Parade Permit Application

City of Morehead

Application Date: _____

Name: _____

Address: _____

Email: _____

Phone Number: _____

Name of Organization: _____

Event or Parade Chair & Phone Number: _____

Date of Event or Parade: _____

Route of Event or Parade (Starting Point to Ending Point): _____

Approximate number of people participating: _____

Approximate number of vehicles participating: _____

Approximate number of animals & what type: _____

Hours of Event: _____

Additional Hours Needed for setup/tear down _____

What time will participants need to start lining up: _____

Total Fee: _____ Collected by: _____

*Candy or any materials may not be thrown from floats, vehicles, truck beds. If you are going to allow materials to be passed out, they must be done by hand from walking participants.

Signature of Event Organizer: _____

Signature of MPD: _____

Signature of Mayor: _____

** Event is not placed on public calendar until all fees have been paid and liability insurance has been submitted**

1. The permit fee is \$25.00. The following fees may be assessed if required:
 - a. \$150 will be assessed if the parade or event will require the use of Public Works for clean-up of streets (if your parade will be distributing materials from participants and/or horses will participate.
 - b. \$250 – Police/Public Works support for roadblocks and parade oversight
 - c. \$25 – Extra barrier
2. Event liability insurance is required for all events.